

Tablelands Regional Council Grant Writing Workshop



CPRGROUP
connelly project resources



clubMENTOR
CPR Group's Club Mentoring Package







grants are
project based



grants can be
political



not-for-profit




rule number 1



Make enough money
from your operations to
cover your operations

rule number 2

A glowing lightbulb is positioned on the left side of the image. It is illuminated from within, casting a bright light that creates a radial pattern of light rays across the entire background. The lightbulb is a standard incandescent bulb with a visible filament and a screw base.

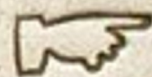
Use fundraising and grants
for specific projects, not for
your operations

rule number 3

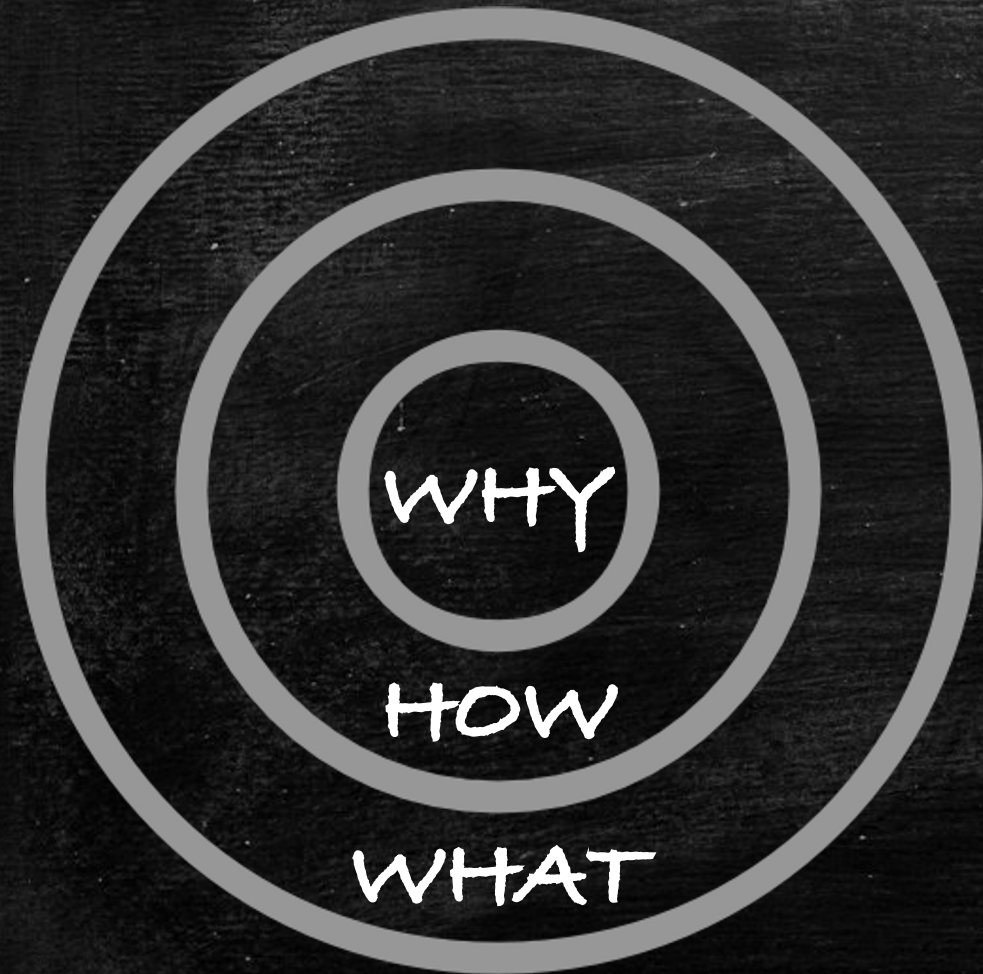


Stick to your *core business*.
Get grants where you can and use
your own money where you can't

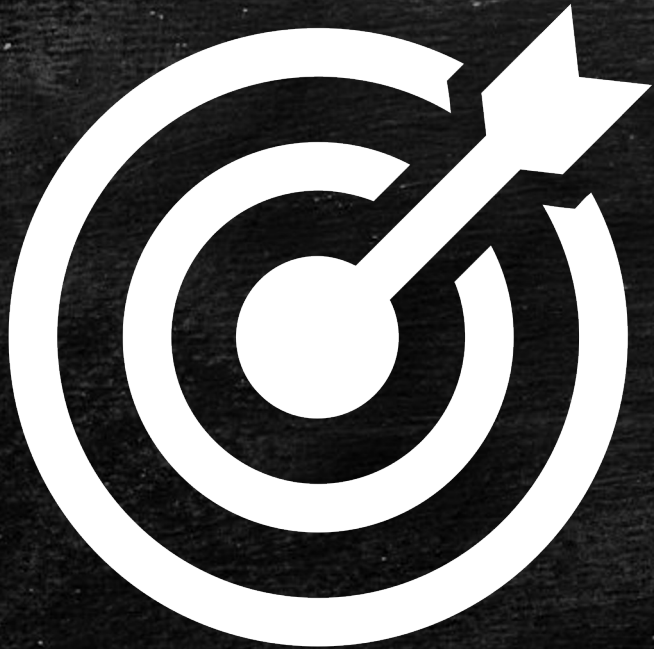
PATH OF LEAST
RESISTANCE



uncovering your 'why'



identify and prioritise
your projects



matching projects to funding



show me the money!

www.justice.qld.gov.au/initiatives/community-grants

www.grants.services.qld.gov.au

www.grants.gov.au

www.grantguru.com.au

www.thegrantshub.com.au



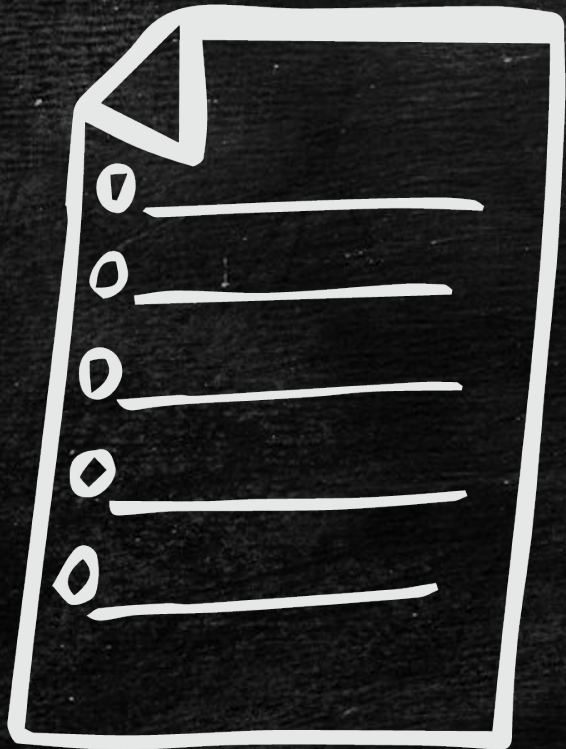
getting 'grant ready'

- Certificate of incorporation / registration
- Constitution
- Audited financial statements
- Lease or other tenure
- Your strategic plan / business plan / risk management plan
- Relevant governing body or government plans
- Register of members
- Quotes
- Plans, designs and approvals

pick up the phone



guidelines & application form



In their words...

project need & ability to deliver



tell your story

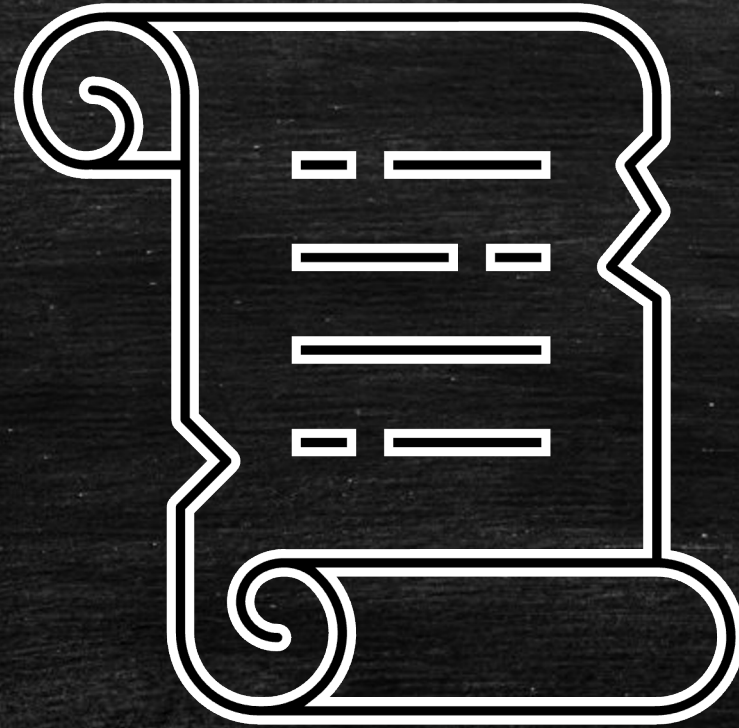


- Engage emotionally (but no sob stories)
- Assume a reading age of 13 years
- Write like a news article – first things first

tips for success

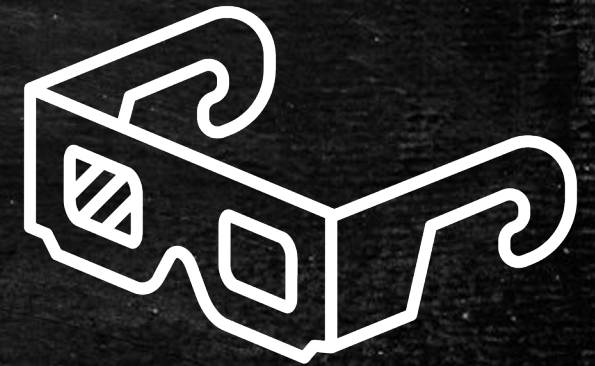
- Stick to word limits
- Use short sentences and dot-points
- Be *precise*
- DNU jargon, acronyms or specific terminology
- Answer *every* question *fully* – never leave a blank
- Replicate wording from the guidelines and application questions
- Support answers with research and documentation
- Unless prohibited, include (relevant) appendices and clearly link to these in your answers
- Start writing early!

putting pen to paper



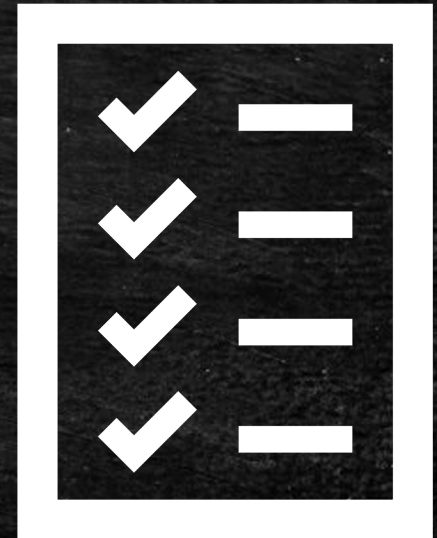
finalisation and submission

- Ensure file size suitability and collate appendices if possible
- Review and proof read – don't rely on spell cheque...
- Submit prior to the due date
- Follow submission instructions in the guidelines
- Obtain a lodgement receipt



assessment

- Grant criteria – check the guidelines
- Provide any further information
- Seek feedback if unsuccessful



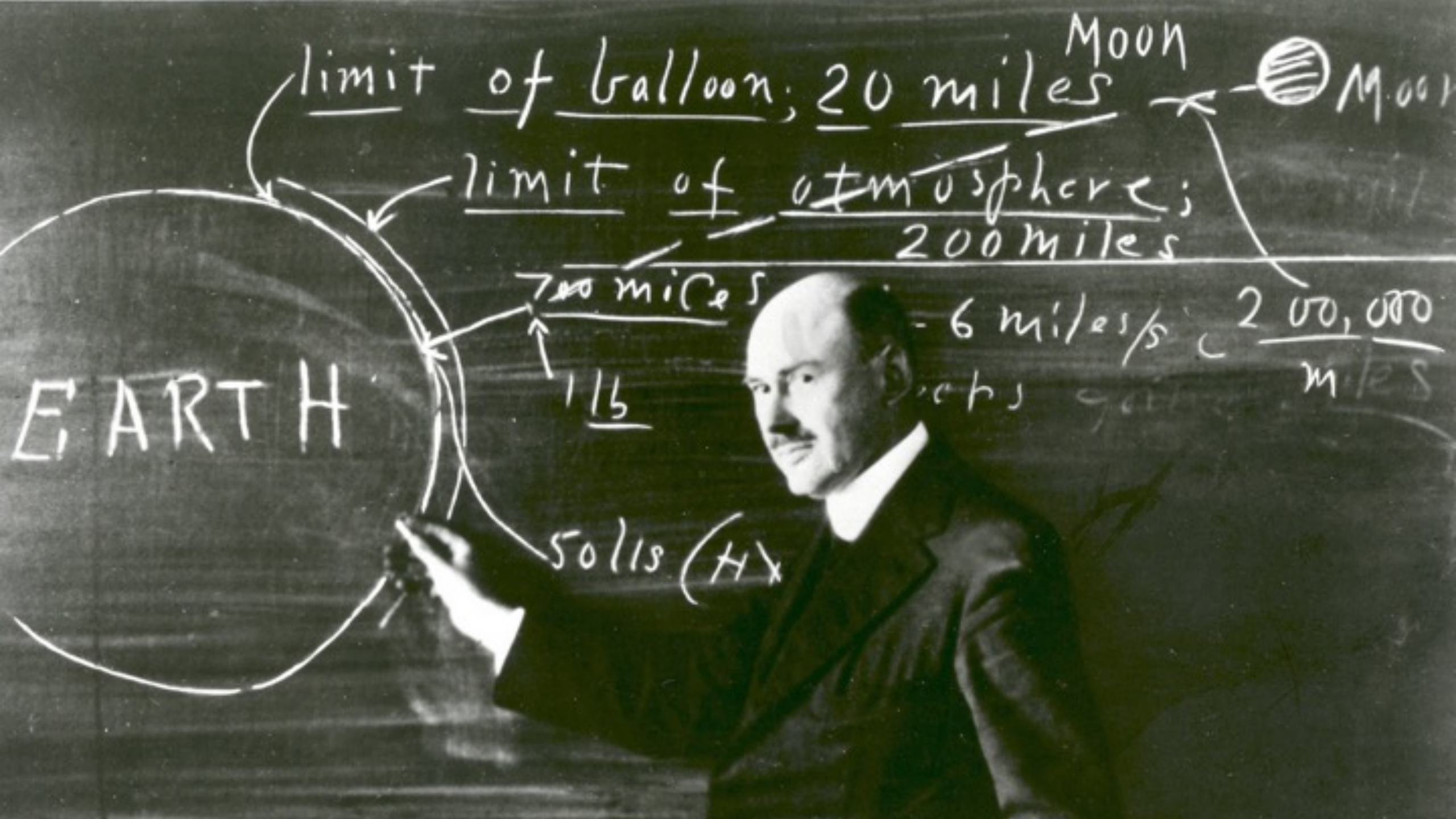
resources

- Workshop slides
- Sample grant answer wording
- 'Grant Ready' info sheet
- Grant writing info sheet
- Gambling Community Benefit Fund application checklist

resources



cprgroup.com.au/tablelands



EARTH

limit of balloon, 20 miles
limit of atmosphere; 200 miles

MOON
Moon

700 miles

115

50115 (HX)

6 miles/s

2 00, 000
miles

evaluation



cprgroup.com.au/evaluation